

Job title	Research Advisor
Reports to	Director of Research and Learning
Institute	The Dallaire Institute for Children, Peace and Security
Duration	12-month, full-time

About the Dallaire Institute for Children, Peace and Security

The Roméo Dallaire Child Soldiers Initiative (Dallaire Initiative) was established in 2007 by retired Lieutenant-General the Honourable Roméo Dallaire, former Force Commander of the United Nations Assistance Mission for Rwanda (UNAMIR). Our mission is to develop new strategies and tactics to progressively end the recruitment and use of children as soldiers worldwide. As of April 2020, the Dallaire Initiative has now become the Dallaire Institute for Children, Peace and Security.

To achieve this important objective, the Dallaire Institute conducts activities on four fronts:

- World-class, interdisciplinary research to build and share knowledge, which in turn leads to new solutions;
- High-level advocacy activities to create and promote the political will to end the use of children in violence as central to the achievement of global peace and security;
- Education and programming to sustain the efforts to make the recruitment and use of children as soldiers unthinkable by inspiring leaders, educators, and policy makers to implement new approaches, conduct research, and actively share their knowledge on the prioritization of the children’s rights upfront approach.
- Comprehensive, prevention-oriented training to security sector actors, in the service of broader security sector reform, as well as collaboration with civil society to create and implement tools that protect children from the dangers associated with recruitment.

Job Summary

The Research Advisor will contribute to the goal of producing high quality and applied research that leads to innovative and effective strategies to progressively end the recruitment and use of children as soldiers. They will lead research projects, advise on trends in peace and security, peacekeeping, security sector reform, child protection, recruitment prevention and will support other activities in the organization through research and writing. They report to the Manager of Research and work closely with the Research and Learning division.

The role will have two main areas of responsibility:

Applied Research:

- Support the development and implementation of the research strategy;
- Conduct primary and secondary research on key concepts and issues as directed, as part of research strategy and stand-alone requests, with a particular focus on security sector reform.
- Lead the development of research processes and standards;
- Conduct research fieldtrips nationally or internationally, as needed;
- Lead the writing of research reports and academic publications;
- Respond to regular and ad-hoc research requests from Institute staff;

Knowledge Dissemination & Collaboration:

- Assist with the planning and execution of research-related events in coordination with the Research & Learning division.
- Present research findings and other work at conferences and/or other events, as required.
- Lead the translation of children, peace, and security research to support advocacy and security sector programming.
- Assist with the development and coordination of the Dallaire Institute research network.

All staff are additionally responsible to:

- Proactively participate in planning and performance processes as outlined in the Employee Handbook including annual appraisals, regular meetings, and ensuring that annual reviews are an integral component of workplans and priorities;
- Promote a safe and secure work environment in line with the organization's core values includes the Dallaire Institute Workplace Principles; and foster strong communication between teams within the organization;
- Demonstrate an ongoing commitment to promoting and protecting the rights of children, and particularly the prevention of the recruitment and use of children as soldiers;
- Comply with Dallaire Institute's financial and operational requirements and uphold high standards of honesty and integrity in personal conduct.

Skills and Qualifications

Required

- A graduate degree in a relevant field;
- 5-10 years of social science research experience;
- Experience working with non-profit organizations, academic institutions, or government institutions.
- Experience working with the security sector (i.e., military, police & peacekeepers).

- Demonstrated excellence in all aspects of research processes, including research ethics, data collection, analytical work, and knowledge dissemination.
- Demonstrated ability to produce high quality written communications, such as in academic publications and/or technical reports;
- Strong quantitative and qualitative skills;
- Ability to work independently on complex projects;
- Highly adept at handling confidential information with discretion and in accordance with university research and other professional standards;
- Project management experience;
- Excellent communication skills in English;
- Demonstrated ability to work effectively across multicultural, multilingual, and multidisciplinary teams;
- Ability to work productively in a fast-paced environment;
- Proficiency in Microsoft Office and familiarity with research software.

Desired

- Written/verbal communication skills in other languages, particularly French;
- Experience living and working in other countries.

Further Information

The Research Advisor is a grant-paid position starting around February 2022. The position is a one-year contract. It is based out of the Dallaire Institute headquarters, housed within Dalhousie University in Halifax, Nova Scotia.

How to Apply

Your application package must include a cover letter and curriculum vitae. Please submit applications by email to dallaireinfo@dallaireinstitute.org by January 12, 2022, 11:59 p.m. We are an equal opportunity employer and welcome applications from candidates of diverse backgrounds. Applications will be reviewed as they are received. We thank all applicants however, only qualified candidates selected for an interview will be contacted shortly after the closing date. The successful applicant must be legally entitled to work in Canada and will need to complete a criminal background registry check prior to commencing employment.